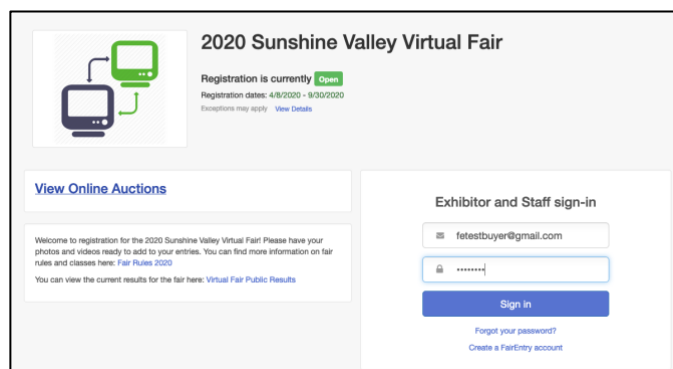


Participating in a FairEntry Online Auction

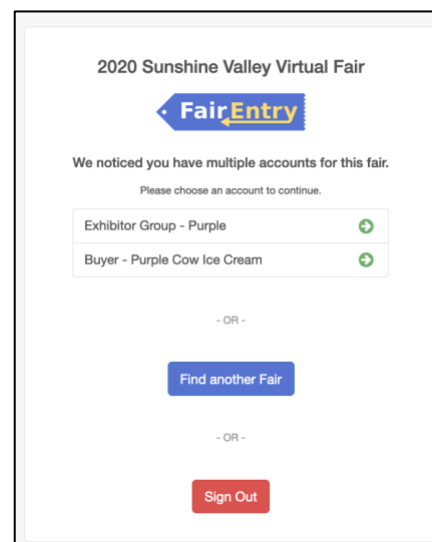
Buyer accounts can be created by the Sale/Fair Manager or by the individual buyer. If a buyer has any other FairEntry account (buyer in another sale, staff account or exhibitor group account) associated with the same email address as the buyer account, the manager will need to create the account and select to allow the buyer to login. Buyers with an existing FairEntry account will log in using the same password as the other FairEntry account.

Signing In to Your Existing Buyer Account

1. If your fair or sale has created an account for you, go to your fair's sign-in page.
2. Enter your email address and password.
3. Click the blue Sign-In button.
4. If you have another FairEntry account (staff, buyer in another fair or exhibitor group account), your password will be the same as your other accounts.



5. If you have another FairEntry account associated with the same email address as your buyer account, select your Buyer profile.

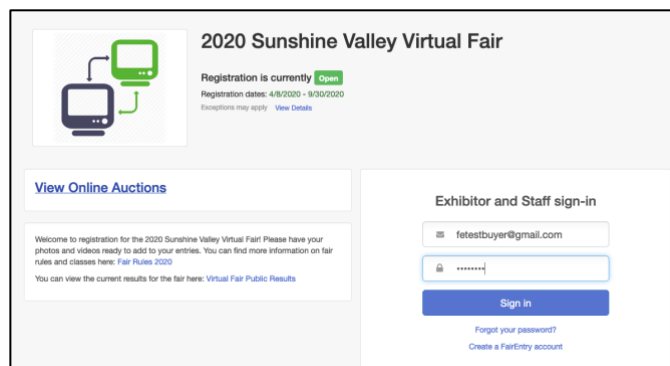


Bidding in the Online Auction – Existing Buyers

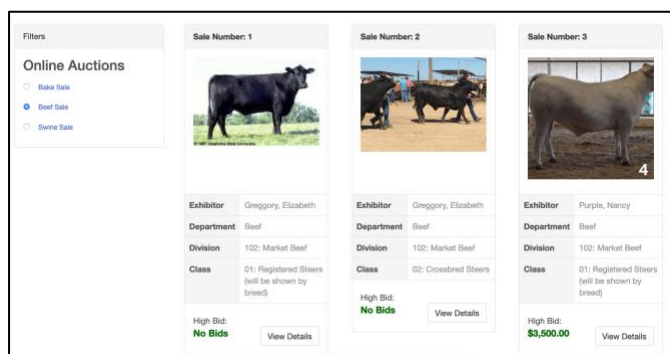
If you have an existing buyer account (your fair/sale has configured your account), follow the steps below to participate in the Online Auction.

1. Go to your Fair's FairEntry site.
2. Enter the login information you received via email from FairEntry (or enter the login information you have used for other FairEntry accounts). Do not use the 4-H Online sign-in option, if available.
3. Click the blue Sign In button.

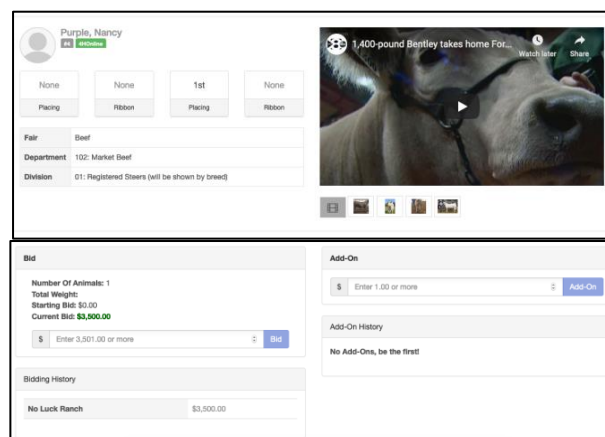
NOTE: If you would like to reset your password, click Forgot Your Password.



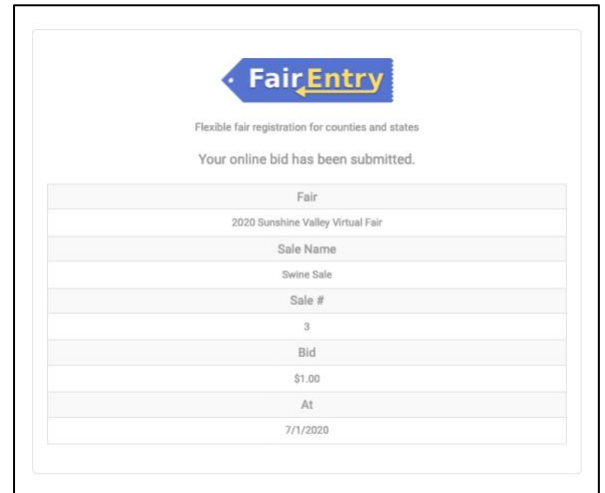
4. Select the Auction you would like to view (if your fair has multiple auctions).
5. Click View Details to add a bid or add-on for an auction item.



6. You may view the exhibitor's video, photos and introduction.
7. Enter your bid and/or add-ons (additional money that you would like to donate to the exhibitor).
8. Click the Back button at the top left of the screen to select another item.



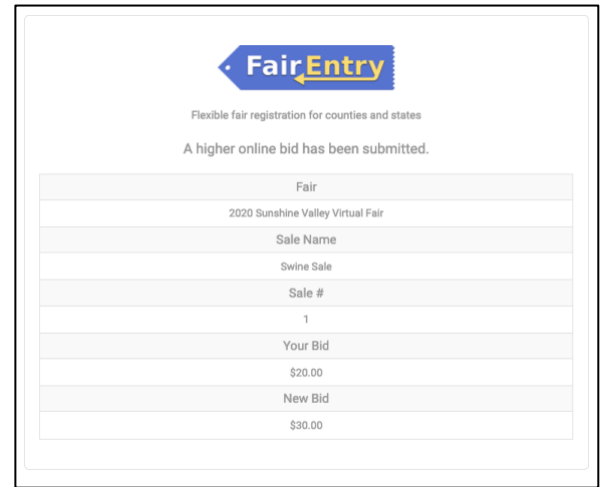
You will receive a confirmation email when you submit a bid.



FairEntry
Flexible fair registration for counties and states
Your online bid has been submitted.

| |
|-----------------------------------|
| Fair |
| 2020 Sunshine Valley Virtual Fair |
| Sale Name |
| Swine Sale |
| Sale # |
| 3 |
| Bid |
| \$1.00 |
| At |
| 7/1/2020 |

If another buyer adds a higher bid, you will receive another email notification to let you know that you no longer have the winning bid. Repeat steps 1-7 to add a higher bid.



FairEntry
Flexible fair registration for counties and states
A higher online bid has been submitted.

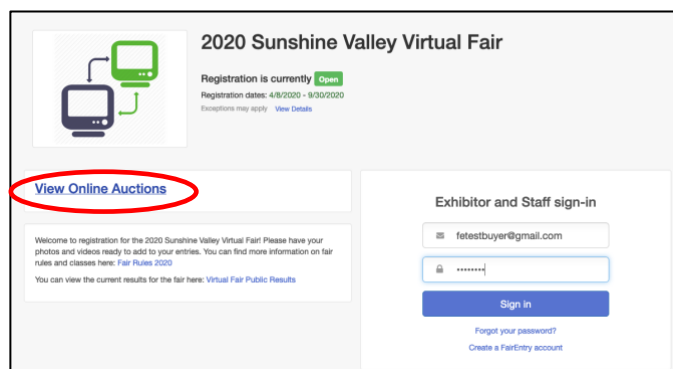
| |
|-----------------------------------|
| Fair |
| 2020 Sunshine Valley Virtual Fair |
| Sale Name |
| Swine Sale |
| Sale # |
| 1 |
| Your Bid |
| \$20.00 |
| New Bid |
| \$30.00 |



Creating a New Buyer Account

Buyer accounts can be created by the Sale/Fair Manager or by the individual buyer. If a buyer has any other FairEntry account (buyer in another sale, staff account or exhibitor group account) associated with the same email address as the buyer account, the manager will need to create the account and select to allow the buyer to login. Buyers with an existing FairEntry account will log in using the same password as the other FairEntry account.

1. Go to your Fair's FairEntry site.
2. Click View Online Auctions



2020 Sunshine Valley Virtual Fair

Registration is currently **Open**
Registration dates: 4/8/2020 - 9/30/2020
Exceptions may apply [View Details](#)

View Online Auctions

Welcome to registration for the 2020 Sunshine Valley Virtual Fair! Please have your photos and videos ready to add to your entries. You can find more information on fair rules and classes here: [Fair Rules 2020](#)
You can view the current results for the fair here: [Virtual Fair Public Results](#)

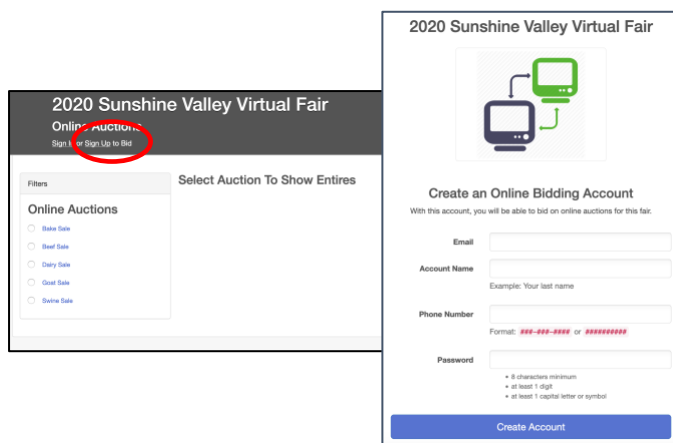
Exhibitor and Staff sign-in

Sign in

[Forgot your password?](#)
[Create a FairEntry account](#)

3. Click Sign Up to Bid
4. Enter your Email Address, Account Name, Phone Number and create a Password.
5. Click Create Account

NOTE: If a buyer has any other type of FairEntry account with the same email address (buyer in another sale, staff member or exhibitor group), the manager will need to create the buyer account.



2020 Sunshine Valley Virtual Fair

Online Auctions

[Sign In](#) or **Sign Up to Bid**

Filters

Online Auctions

☐ Beale Sale
☐ Beal Sale
☐ Dairy Sale
☐ Good Sale
☐ Swine Sale

Select Auction To Show Entries

Create an Online Bidding Account

With this account, you will be able to bid on online auctions for this fair.

Email

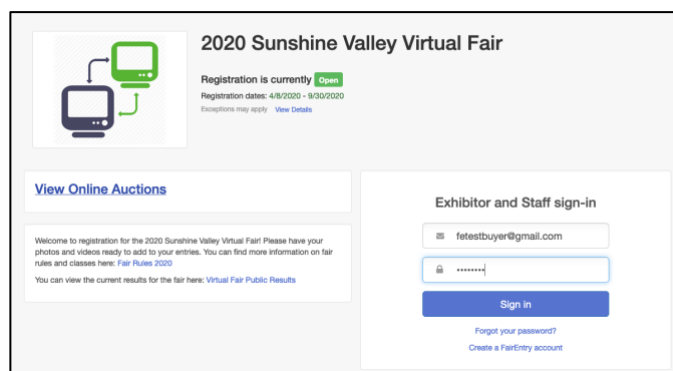
Account Name
Example: Your last name

Phone Number
Format: 888-888-8888 or 88888888

Password
• 8 characters minimum
• at least 1 digit
• at least 1 capital letter or symbol

Create Account

6. You will be redirected to the login page for your fair.
7. Enter your newly created buyer account information (Email Address and Password).
8. Click Sign-In



2020 Sunshine Valley Virtual Fair

Registration is currently **Open**
Registration dates: 4/8/2020 - 9/30/2020
Exceptions may apply [View Details](#)

View Online Auctions

Welcome to registration for the 2020 Sunshine Valley Virtual Fair! Please have your photos and videos ready to add to your entries. You can find more information on fair rules and classes here: [Fair Rules 2020](#)
You can view the current results for the fair here: [Virtual Fair Public Results](#)

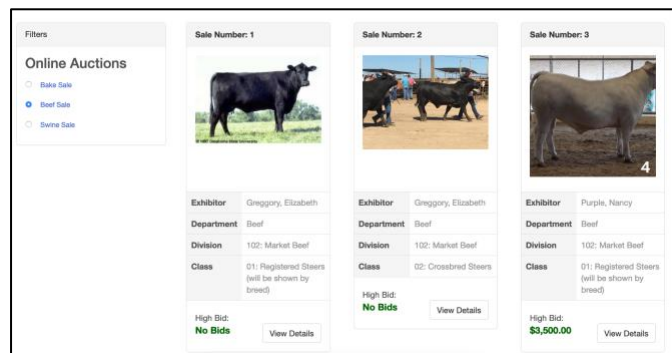
Exhibitor and Staff sign-in

Sign in

[Forgot your password?](#)
[Create a FairEntry account](#)



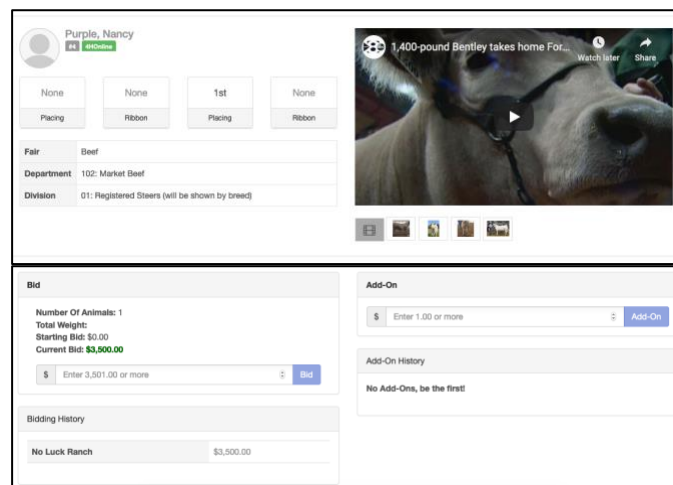
9. Select the Auction you would like to view (if your fair has multiple auctions).
10. Click View Details to add a bid or add-on for an auction item.



The screenshot shows the 'Online Auctions' section with three items for sale:

- Sale Number: 1**: A black cow. Exhibitor: Gregory, Elizabeth. Department: Beef. Division: 102: Market Beef. Class: 01: Registered Steers (will be shown by breed). High Bid: **No Bids**. View Details button.
- Sale Number: 2**: A black cow. Exhibitor: Gregory, Elizabeth. Department: Beef. Division: 102: Market Beef. Class: 02: Crossbred Steers. High Bid: **No Bids**. View Details button.
- Sale Number: 3**: A light-colored cow. Exhibitor: Purple, Nancy. Department: Beef. Division: 102: Market Beef. Class: 01: Registered Steers (will be shown by breed). High Bid: **\$3,500.00**. View Details button.

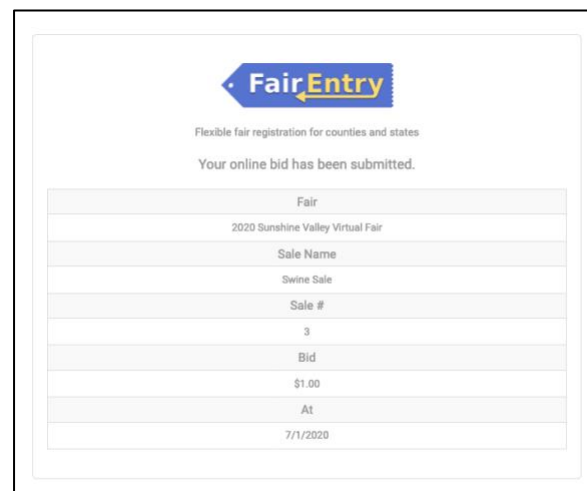
11. You may view the exhibitor's video, photos and introduction.
9. Enter your bid and/or add-ons (additional money that you would like to donate to the exhibitor).
12. Click the Back button at the top left of the screen to select another item.



The screenshot shows the details for a specific auction item:

- Exhibitor**: Purple, Nancy (with a video icon).
- Item**: 1,400-pound Bentley takes home For... (with a video icon).
- Placing**: None, Ribbon, 1st, None.
- Fair**: Beef.
- Department**: 102: Market Beef.
- Division**: 01: Registered Steers (will be shown by breed).
- Bid**: Number Of Animals: 1. Total Weight: Starting Bid: \$0.00. Current Bid: **\$3,500.00**. Input field: \$ Enter 3,501.00 or more. Bid button.
- Add-On**: Input field: \$ Enter 1.00 or more. Add-On button.
- Add-On History**: No Add-Ons, be the first!
- Bidding History**: No Luck Ranch \$3,500.00.

You will receive a confirmation email when you submit a bid.

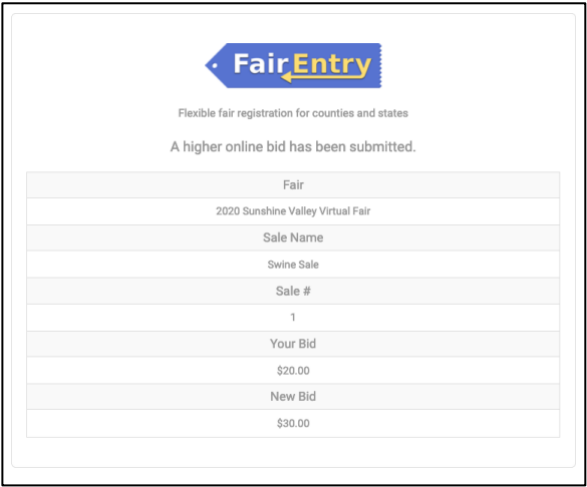


The screenshot shows a confirmation email template with the following content:

FairEntry
Flexible fair registration for counties and states
Your online bid has been submitted.

| |
|-----------------------------------|
| Fair |
| 2020 Sunshine Valley Virtual Fair |
| Sale Name |
| Swine Sale |
| Sale # |
| 3 |
| Bid |
| \$1.00 |
| At |
| 7/1/2020 |

If another buyer adds a higher bid, you will receive another email notification to let you know that you no longer have the winning bid. Repeat steps 7-12 to add a higher bid.

The image shows a screenshot of the FairEntry web interface. At the top is the FairEntry logo and the text "Flexible fair registration for counties and states". Below this, a message states "A higher online bid has been submitted." A table follows with the following rows: Fair, 2020 Sunshine Valley Virtual Fair, Sale Name, Swine Sale, Sale #, 1, Your Bid, \$20.00, New Bid, and \$30.00.

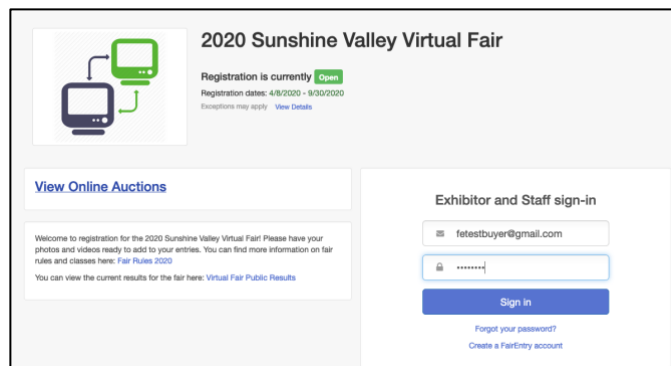
| |
|-----------------------------------|
| Fair |
| 2020 Sunshine Valley Virtual Fair |
| Sale Name |
| Swine Sale |
| Sale # |
| 1 |
| Your Bid |
| \$20.00 |
| New Bid |
| \$30.00 |



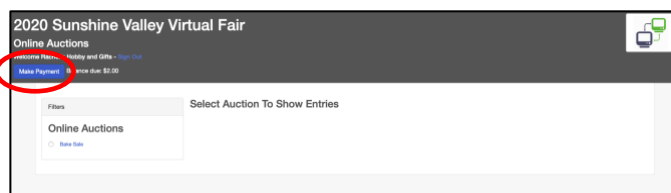
Paying for Your Purchase

After the Online Auction has closed, your Fair/Sale will need to accept the highest bids on each item and finalize the Sale. If you would like to pay for your purchases online, provided that your Fair/Sale has chosen to accept Credit Card payments, follow the instructions below.

1. Go to your Fair's FairEntry site.
2. Enter the login information for your buyer account.
3. Click the blue Sign-In button

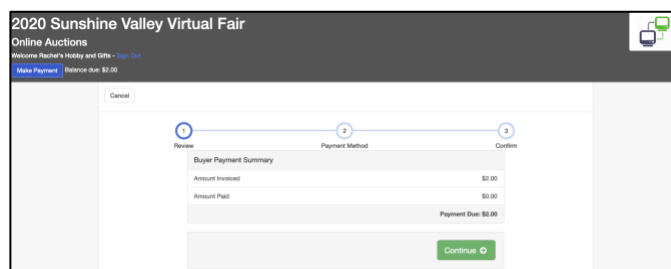


4. Click the Make Payment button.

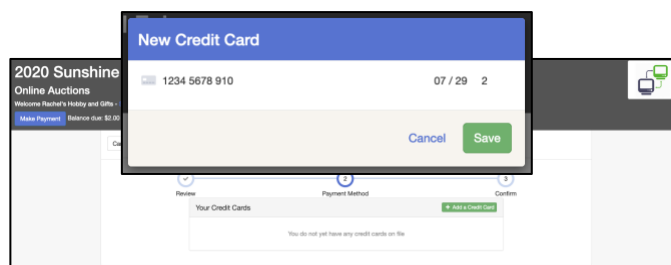


5. You will see a total invoice amount. Click Continue

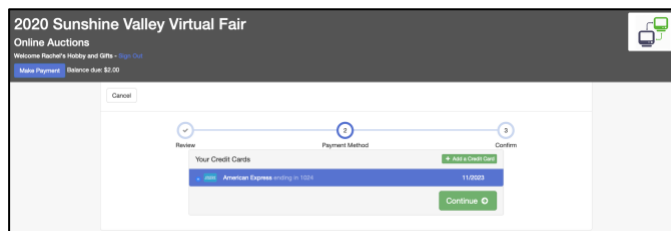
If you have any questions about this total amount, contact your Fair/Sale office to request an itemized invoice.



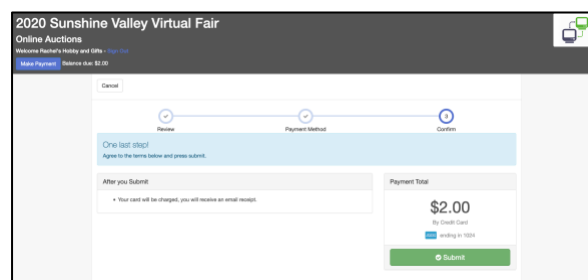
6. Click the Add Credit Card button.
7. Enter your credit card details.
8. Click Save.



9. The credit card will be added to your list of payment methods.
10. Click Continue



11. Click Submit.



You will receive an email receipt confirming your payment.

